

COUNCIL MINUTES  
SPECIAL TIGARD CITY COUNCIL MEETING  
APRIL 4, 2005

1. SPECIAL MEETING

1.1 Mayor Dirksen called the meeting to order at 6:00 p.m.

1.2 Council Present: Mayor Dirksen; Councilors Harding (arrived at 6:10 p.m.), Sherwood, Wilson and Woodruff

2. COUNCIL GOAL UPDATE

Interim City Manager Prosser introduced this agenda item. Staff members presented work plans to the City Council for the 2005 City Council Goals.

Community Development Director Hendryx reviewed Goal 1:

1. Revitalize Downtown

- Complete and implement the Downtown Plan – work of the Downtown Task force was reviewed. A Downtown Plan is being developed (consultant funded by a TGM Grant). The TGM grant must be closed out by June 30. General concepts for a Downtown Plan have been identified. Extensive public outreach has occurred. The Downtown Task Force has been working diligently.

About 70-80 dialog meetings will occur until the Plan is on target.

A community meeting will be held on April 23, which will include a panel discussion and opportunity for community input. About 1,500 invitations will be mailed.

As the Plan is developed, Measure 37 limitations must be considered.

Improvements to the downtown will include street design and capital projects. Urban renewal is one element identified to assist the Plan implementation. The Plan now consists of loosely defined recommendations to help identify catalyst projects. "Branding" Tigard projects will also be identified. The Plan will continue to be refined – a lot more community involvement is needed.

Councilor Harding arrived at 6:10 p.m.

Community Development Director Hendryx reviewed information regarding the upcoming (April 23) the Downtown Plan community open house.

The Ash Street extension will be contained in the Capital Improvement Program, which will be reviewed by the Budget Committee and the City Council.

Interim City Manager Prosser noted that the City Council Goal Work Plans could be posted in the City Council, with indicators placed on the plans as items were completed.

Community Development Director Hendryx reviewed the Urban Renewal component of the Downtown Plan:

- Urban renewal implementation (public relations plan and vote; identify and begin projects). Project identification will be needed within the urban renewal process. Urban renewal provides for tax increment financing, which is one tool that could be used for the downtown improvements projects. Community Development Director Hendryx reviewed upcoming key dates and process to form an urban renewal district; these dates are indicated in the work plan. Community Development Director Hendryx reviewed the Highway 217 Corridor County project as it would relate to the procedural steps for the Downtown Plan.

City Council noted acceptance of the work plan for this goal as presented.

There was discussion about a citizen survey. Assistant to the City Manager Newton suggested that one of the questions on the survey could ask people to advise what they thought would be the most effective way to get information to people about the downtown plan and urban renewal proposals.

## 2. Improve 99W

City Engineer Duenas reviewed the detailed work plan on the improvements planned for 99W:

- McDonald Street/Highway 99W Improvements – There is a bid opening on April 7. Construction on this project is anticipated to start in mid-May with this project completed by the end of the fiscal year. Councilor Harding is the Tigard representative to the Washington County Coordinating Committee; this Committee determines assignment of traffic impact fee funds (TIF). On April 11, the City of Tigard will be asking for TIF funds on this project. City Engineer Duenas described this project, which includes a

left-turn lane and he hoped there would be enough funding to extend the sidewalk.

The following projects were also reviewed:

- Hall Boulevard/99W Intersection Improvements
- Greenburg Road/Highway 99W Study
- Highway 99W Corridor Improvements Study -- The Oregon Department of Transportation (ODOT) has responded favorably on this project, which includes access management, streetscape changes, and backage roads.
- Walnut Street Extension - In response to a question from Mayor Dirksen, City Engineer Duenas responded that it is anticipated for the corridor study. There was discussion about the negative citizen input received to date on this project. Community Development Director Hendryx commented on this project as it relates to the Downtown Plan -- the Plan will be formulated so that it will not be dependent on this project.

Councilor Woodruff commented that this was a good list of projects for this Council goal; however, he said he would like to see measurable components identified. For example, he suggested staff work with ODOT to determine whether congestion problems have been alleviated after the projects are completed (develop before and after comparisons). Mayor Dirksen said he would also like to know if the projects have helped with traffic flow on Tigard's side streets.

City Engineer Duenas reported that ODOT Region 1 Manager Matthew Garrett will be meeting with the City Council in May.

City Council noted acceptance of the work plan for this goal as presented.

3. Address Growth:

- Revise Comprehensive Plan for Tigard and, if funded for Bull Mountain -- Community Development Director Hendryx reviewed this item. The County may be offering some resources to the City for area outside the City limits. City Council will then need to discuss whether it should include Bull Mountain in the Comprehensive Plan revision. Interim City Manager Prosser noted the costs for this project will be presented during the Budget Committee hearings.
- Metro -- seek changes -- A proposed resolution will be presented to the City Council on April 26. Community Development Director Hendryx noted

that the Downtown Plan implementation could use some support by Metro. Mayor Dirksen commented on an upcoming tour of the downtown area with Metro President Bragdon and Metro Councilor Hosticka, which also led to discussion about community issues in general.

- Identify and acquire parks and open space. Public Works Director Koellermeier reported on the Budget process along with discussions on this item by the Parks and Recreation Advisory Board (PRAB). Policy issues will be reviewed by the City Council on April 19, 2005. Public Works Director Koellermeier reviewed the timeline set forth in the work plan, which included opportunity for public involvement.

PRAB is developing a list of potential park/greenspace property and potential funding options. Mayor Dirksen commented that a Metro Greenspaces Bond is scheduled for May 2006; City of Tigard needs to participate in discussions about proposed projects.

No decision has been made about whether to purchase property outside City limits on Bull Mountain. Also, City Council will be discussing criteria for accepting parkland donations.

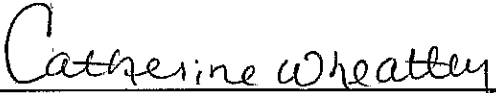
- Review Growth of Expenditures and Revenue – Interim Finance Director Imdieke advised that Budget Committee hearings will commence on April 25, 2005 and continue until the fourth week of May. He commented that on the historical trends of revenues and expenditures – with revenues not keeping up. City Council will be discussing the Strategic Finance Plan on April 19, 2005. Councilor Woodruff said he would like information from staff about what it would mean if the City decided to “just live within the revenues we have.” Interim Finance Director Imdieke advised he would provide this information for City Council review.

- Graphic identity (branding) – Assistant to the City Manager Newton reviewed past City Council consideration of this item. Council members reviewed a letter prepared to solicit interest from graphic designers to develop branding ideas. Assistant to the City Manager Newton estimated that development of a graphic design identity product will cost between \$1500 and \$2000. Council members discussed whether this amount would be adequate for this product. Councilor Sherwood said this amount would be sufficient to get a conceptual product – ideas for a logo. The concept could then be transitioned for coordination with stationery, park and monument signs, and on the City’s web site. There was discussion on the sequence of how a logo could be developed and how it should represent the values identified for the community. Assistant to the City Manager Newton advised that, based on the discussion she heard tonight,

she would redraft the request for proposal letter. City Council would have an opportunity to review the letter before it was mailed out.

Council agreed the work plan presented for the last goal was acceptable.

4. Meeting adjourned at 7:05 p.m.

  
Catherine Wheatley, City Recorder

Attest:

  
Mayor, City of Tigard

Date: 5.24.05

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